

COUNTY COMMISSIONERS

Chair, Alexis Hill, District 1

Vice-Chair, Jeanne Herman, District 5

Michael Clark, District 2

Mariluz Garcia, District 3

Clara Andriola, District 4



COUNTY MANAGER

Eric P. Brown

**WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS**

**- 1001 E. 9th Street, Reno, Nevada 89512**

ASSISTANT DISTRICT ATTORNEY

Nathan Edwards

**April 22, 2025**

**10:00 a.m.**

COUNTY CLERK

Janis Galassini

**NOTE:** Items on this agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. The Consent section is a single agenda item and is considered as a block and will not be read aloud. Items on this agenda may also be moved to or from the consent section. Items not voted on in the Consent section may also be voted on in a separate block or blocks. Items designated for a specified time will not be heard prior to the stated time but may be heard later. There will be only one period of public comment on any block vote. Any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block.

**Location.** This meeting will be held at the physical location designated on this agenda, but one or more of the County Commissioners and/or County staff may attend and participate by a remote technology system. Members of the public wishing to attend the meeting may do so at the designated physical location or may otherwise participate as stated in the Public Comment section. The Chair or their designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.

**Accessibility.** Washoe County, in compliance with Title VI of the 1964 Civil Rights Act and Title II of the Americans with Disabilities Act, will make its public meetings digitally, physically, and language accessible to the public. For limited English proficient and hearing-impaired individuals, the Wordly application is available to members of the public attending the meeting in-person. Persons who require special accommodations or assistance in attending this meeting may contact the Office of the County Manager at least two working days before the meeting, if possible, by dialing 311 from any phone or (775) 328-2003.

**Public Transportation.** Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit: <https://www.rtcwashoe.com/public-transportation/>.

**Public Comment.** Public comment is welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. All comments are to be directed to the Commission as a whole.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. Items voted on in the Consent section or in a separate block or blocks shall have a single public comment period per block, and public comment will only be heard about the specific items being considered by the Commission in the block. For the remainder of the agenda, during items designated "for possible action" that are considered individually, public comment will only be heard about the specific item being considered by the Commission. Members of the public that wish to share documents or make a brief presentation within their public comment period must provide ten (10) printed copies of each document. Please note that USB drives or any other digital media will not be accepted due to the risk of introducing viruses or malicious code, which could potentially compromise the County's systems.

Members of the public may also submit comments by mail (1001 E. Ninth St., Reno, NV 89512), by eComment at <https://washoe-nv.granicusideas.com/#>. The County will make reasonable efforts to include all such comments received by 4:00 pm one working day prior to the meeting in the record. Mail and eComment will not be read by the Clerk.

Although not required by the Open Meeting Law, in order to accommodate persons residing in populated areas substantially outside the vicinity of the commission chambers, additional public comment may be given by remote technology system on agenda items concerning Districts 1, 5, or "All Commission Districts" (as specified in the subject line of the respective agenda items as "Virtual Public Comment Eligible") from the following locations: Incline Village Library: 845 Alder Ave, Incline Village, NV 89451 and/or Gerlach Community Center: 510 Cottonwood St, Gerlach, NV 89412.

**Forum Restrictions and Orderly Conduct of Business.** The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

**Responses to Public Comments.** The Board of County Commissioners may only deliberate or take action on matters that have been properly labeled "for possible action" and listed on a properly noticed Agenda. While the Open Meeting law allows discussion of public comments by members of the Commission, responses to matters not listed on the agenda could become deliberation without notice to the public. To avoid this situation and to ensure the public has proper notice of all matters, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff to provide information, or ask that the matter be listed on a future agenda for consideration.

## Board of County Commissioners Meeting - April 22, 2025

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); [www.washoecounty.gov/bcc/board\\_committees/](http://www.washoecounty.gov/bcc/board_committees/) and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Washoe 311 ([washoe311@washoecounty.gov](mailto:washoe311@washoecounty.gov)), (775) 328-2000 and on Washoe County's website [www.washoecounty.gov/bcc/](http://www.washoecounty.gov/bcc/).

We begin by acknowledging that we gather today on the ancestral homelands of the Waší·šiw (Washoe), Numu (Northern Paiute), Newe (Western Shoshone), Nuwu (Southern Paiute), and Pipa Aha (Mojave), the original caretakers of the land that we now call Nevada. Washoe County, formally named after the Washoe people in 1861, continues to be a gathering place and home for Indigenous Peoples, and we recognize their rich history and deep connections to these lands. May we honor their past, present, and future stewardship by remembering that the health of the land and its people are inextricably linked.

### 10:00 a.m.

1. Salute to the flag.
2. Roll call.

3. Public Comment. Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Commission agenda. Unused time may not be allocated to other speakers. The Commission will also hear public comment during individual action items with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. Virtual Public Comment may be taken when facilities are available.

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Furthermore, certain disruptions of a public meeting are criminal acts as defined under NRS 203.090 and/or NRS 203.119 which may result in prosecution in appropriate cases.

4. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

5. **Proclamations.**

- 5.A.1 Proclamation for the month of April as Teacher Appreciation Month. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [04.22.2025 Teacher Appreciation Month](#)

- 5.A.2 Proclamation for the week of April 21 - 28 as International Dark Sky Week. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [4.22.2025 International Dark Sky Week](#)

**6. Presentations.**

- 6.A.1 Joint presentation and update by the Truckee Meadows Fire Protection District, Reno Fire Department, and Sparks Fire Department on current and future regional fire collaboration efforts. (All Commission Districts.) FOR DISCUSSION ONLY

**Attachments:** [Regional Fire Collaboration Update Washoe County](#)

- 6.A.2 Presentation and Update on FY 25 Third Quarter Status Report for the Washoe County Regional Detention Facility to include security of the jail, conditions of confinement, staffing and medical care of inmates housed at the Washoe County Sheriff's Office. Sheriff. (All Commission Districts.) FOR DISCUSSION ONLY

**Attachments:** [BCC 2-22-25 - Sheriff -Q3 FY25 Jail Status Report Jail Stats Presentation FY24 Captain Venn Jail Status Report FY 24-25 3rd Quarter Stats Only](#)

**7. Consent Items. (FOR POSSIBLE ACTION)**

*eComment to be provided here. The Consent section is a single agenda item and is considered as a block. Individual items in the Consent section will not be eComment eligible. When providing eComment, please note the specific item being addressed.*

- 7.A.1 Approval of minutes for the Board of County Commissioners' regular meetings of March 11, 2025, and March 18, 2025. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [2025-03-11 W](#)  
[2025-03-18 W](#)

- 7.A.2 Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners, including the following categories: Communications, Monthly Statements/Reports, and Annual Statements/Reports. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [C&R Staff Report 2025-04-22](#)  
[C&R List 2025-04-22](#)

- 7.B.1 Recommendation to 1) approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2022/2023, 2023/2024 and 2024/2025 secured and unsecured tax rolls 2) authorize Chair to execute the changes described in Exhibits A and B and 3) direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$10,494.14]. Assessor. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 4/22/25 - Assessor - Staff Report Roll Change Requests](#)  
[BCC 4/22/25 - Assessor - Exhibit A](#)  
[BCC 4/22/25 - Assessor - Exhibit B](#)

- 7.C.1 Recommendation to approve budget amendments totaling an increase of [\$59,592.00; \$6,150.70 in county match] in both revenue and expense to the FY25 HPP BP5 NCE Subaward, retroactive to July 1, 2024, through June 30, 2025, for the Epidemiology and Public Health Preparedness (EPHP) Division to support demonstration of achievement in the program domains and capabilities according to the Hospital Preparedness Program (HPP) cooperative agreement, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [4-22-2025 BCC Staff Report - NNPH HPP BP5 NCE Subaward Amendment-SG-2025-00482-Executed](#)

- 7.D.1 Recommendation to accept a grant award from the Best Friends Animal Society in the amount of [\$15,000; no County match] retroactive for the period March 1, 2025 to December 31, 2025 for the Peer Mentor Project, where Washoe County Regional Animal Services will assist Wasco Animal Services improve its save rate to 90%; authorize the Purchasing and Contracts Manager to retroactively execute the award documents; and direct Finance to make the necessary budget amendments. Regional Animal Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC - Best Friends Grant 2025 Final](#)  
[Washoe Peer Mentor Contract - Signed](#)

**End of Consent Items**

8. Recommendation to approve purchases that are expected to exceed [\$300,000] from OverDrive Inc. for licensing of eBooks, eAudio Books and Digital Magazines for an amount not to exceed \$850,000 and Baker & Tayler for physical books and CD books with cataloging and shelf-ready processing for an amount not to exceed \$400,000 for Fiscal Year 2025 and authorize the Purchasing and Contracts Manager to execute related contracts and purchase orders for these purchases. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC Staff Report - 4-22-25 - Purchase Approval](#)

9. Information and acknowledgement of receipt by the Board of County Commissioners of contracts and purchases that have exceeded or are expected to exceed [\$300,000] that may include services and supplies for all County departments. Pursuant to Washoe County Code 15.490, the purchasing and contracts manager is authorized, subject to the provisions of Washoe County Code and the applicable provision of state law, to approve purchases and contracts up to [\$300,000]. As a matter of best practices, the purchasing and contracts manager will keep the Board of County Commissioners informed of all contracts and purchases for all county departments that have been previously approved that have exceeded or are expected to exceed the threshold amount. A full list of specific contracts, vendors, and amounts is viewable in the staff report. The aggregate amount of known expenditures under these contracts to date is \$616,293.51. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC Staff report \\$300K - March 2025](#)

10. Discussion and possible approval of an interlocal agreement between (1) Washoe County on behalf of the District Attorney's Office and (2) the State of Nevada on behalf of its Department of Health and Human Services, Division of Welfare and Supportive Services. The agreement is for the District Attorney's Office to administer a program for the establishment and enforcement of child support and paternity orders and related matters pursuant to NRS 425.375 and related provisions. The agreement would be effective July 1, 2025, through June 30, 2029, and the program costs are expected to amount to approximately \$20,779,502.00 (FY 26 \$5,042,042, FY 27 \$5,142,587, FY 28 \$5,245,133, FY 29 \$5,349,730). The contract also provides for 2/3 reimbursement of that \$20,779,502.00 by the state to the county pursuant to federal laws and regulations including Medicare Part IV-D. The current agreement with the state expires on June 30, 2025. Furthermore, request the Chair, Clerk, and District Attorney sign on behalf of the County. District Attorney. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04222025 IV-D Funding Family Support District Attorney 13,714,472.00](#)  
[FY26-29 Interlocal Agreement - Washoe Co DA](#)

11. Update and possible direction to staff regarding preparation of Fiscal Year 2026 budget for consideration by the entire Board at the May 20, 2025 public hearing on the FY2026 budget. Finance. (All Commission Districts.) FOR POSSIBLE ACTION

12. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators, by Washoe County, or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County. Pending legislative bills can be located here:

<<<https://www.leg.state.nv.us/App/NELIS/REL/83rd2025/Bills/List>>>.

Current bills the County is tracking that may be reported on or discussed are listed under Government Affairs at

<<https://www.washoecounty.gov/mgrsoff/divisions/government-affairs/index.php>>. Due to time constraints inherent in the legislative process, a list of specific bills that staff will seek direction from the Commission on

during this item will be posted on the web site under Government Affairs

at

<<https://www.washoecounty.gov/mgrsoff/divisions/government-affairs/index.php>> by 6:00 p.m. the Friday before the meeting. Due to the rapid

pace of the legislative session, additional bills upon which comment may

be sought from the Board of County Commissioners will be posted as soon

as known. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

13. Public Comment. Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Commission agenda. Unused time may not be allocated to other speakers. The Commission will also hear public comment during individual action items with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. Virtual Public Comment may be taken when facilities are available.

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14. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

**Adjournment**

## Board of County Commissioners Meeting - April 22, 2025

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

### Chair Hill

Community Homelessness Advisory Board  
Downtown Reno Business Improvement District (alternate)  
Nevada Tahoe Conservation District Board of Supervisors  
Regional Transportation Commission  
Reno-Sparks Convention & Visitors Authority  
Tahoe Prosperity Center Board of Directors  
Tahoe Regional Planning Agency Governing Board  
Tahoe Transportation District Board of Directors  
Tahoe Transportation Commission  
Truckee Meadows Water Authority Board  
Truckee North Tahoe Transportation Management Association Board  
Truckee River Flood Management Authority  
Washoe County Internal Audit Committee (alternate)  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County Stadium Authority (alternate)  
Western Regional Water Commission (WRWC) – TMWA Appointed

### Vice-Chair Herman

Nevada Association of Counties Board of Directors (NACO)  
Nevadaworks  
Regional Transportation Commission (alternate)  
State Land Use Planning Advisory Council (SLUPAC)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Vya Conservation District (Diane Stobiecki—alternate)  
Washoe County Debt Management Commission  
Washoe County Internal Audit Committee  
Washoe County Legislative Liaison  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Washoe Storey Conservation District  
Western Nevada Development District (WNDD) (alternate)

## Board of County Commissioners Meeting - April 22, 2025

### Commissioner Clark

Community Homelessness Advisory Board  
EDAWN (Economic Development Authority of Western Nevada) (alternate)  
Nevada Association of Counties Board of Directors (NACO) (alternate)  
Regional Transportation Commission (alternate)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Criminal Justice Advisory Committee  
Washoe County Senior Services Advisory Board Liaison  
Washoe County Stadium Authority (alternate)  
Washoe Storey Conservation District (alternate)  
Western Nevada Development District (WNDD)

### Commissioner Garcia

Community Homelessness Advisory Board (alternate)  
Downtown Reno Business Improvement District  
EDAWN (Economic Development Authority of Western Nevada)  
Nevada Tahoe Conservation District Board of Supervisors (alternate)  
Regional Transportation Commission  
Tahoe Regional Planning Agency Governing Board (alternate)  
Tahoe Transportation District Board of Directors (alternate)  
Tahoe Transportation Commission (alternate)  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Open Space and Regional Parks Commission (liaison)  
Washoe County Stadium Authority  
Western Regional Water Commission (WRWC) – TMWA Appointed

### Commissioner Andriola

District Board of Health  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission (alternate)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Investment Committee  
Washoe County Regional Animal Services  
Washoe County Senior Services Advisory Board Liaison (alternate)  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority  
Western Regional Water Commission